

An example of a working week at *Oberliht* association, from Tuesday to Saturday, from 12.00 AM to 6.00 PM (the program is adapted each week to various projects and activities):

Tuesday

- Planning the week – meeting in the office;
- Perform the necessary updates to the website/s, create new posts;
- Creation of [oberlist] paper & electronic announcements to be posted in FLAT SPACE;

Wednesday

- Perform the necessary updates to the database/s, update contacts list, taking the mail to the post office, acquiring the necessary materials for daily work;
- Opening FLAT SPACE to the publics (distribution of the magazines, flyers etc.)

Thursday

- Creation of new posters and flyers;
- Distributing the posters and other promotional materials in the city;
- Running the FLAT SPACE (distribution of the magazines, flyers, campaigns etc.);
- Opening the exhibition at ARThotel (preparing the space & equipment, meeting the visitors, documenting the event);

Friday

- Assisting the artists/curators in residency in Chisinau (helping them to realize their artistic projects) as part of artist in residency program;
- Running the FLAT SPACE (distribution of the magazines, flyers, campaigns etc.);
- Work space management (maintaining in order and cleaning the working place in the end of the week);

Saturday

- Research activities and writing texts
- Preparing public events at FLAT SPACE (exhibitions, meetings, film screenings, presentations etc.)